

JUNE 2019 CALENDAR



Tri-Valley Career Center
www.trivalleycareercenter.org

6300 Village Parkway, #100, Dublin CA 94568
925-560-9431

Our workshops are designed to cover the issues of today's job search. You are welcome to take the workshops in any order. However, we suggest you start with the Orientation and move through the Anchor Strategies. Then fill in with Added Learning topics. Also, feel free to repeat workshops as needed.

HOURS:
M, Th: 9:00AM - 5:00PM
T-W: 9:00AM - 7:00PM

Workshop Schedule

To register for a workshop, call the front desk at (925) 560-9431

ORIENTATION

Tues., June 4: 1:00pm - 2:15pm
Wed., June 12: 5:30pm - 6:45pm
Tues., June 18: 1:00pm - 2:15pm
Mon., June 24: 1:00pm - 2:15pm



COFFEE BREAKS are on a summer vacation. Back in September.

ANCHOR STRATEGIES

DYNAMIC RESUME & COVER LETTERS

Wed., June 5: 5:30pm - 6:45pm
Tues., June 18: 3:00pm - 4:15pm

ACE THE INTERVIEW

Tues., June 4: 3:00pm - 4:15pm
Wed., June 19: 1:00pm - 2:15pm
Wed., June 26: 5:30pm - 6:45pm

CAREER EXPLORATION/ASSESSMENTS

Tues., June 11: 3:00pm - 4:15pm
Wed., June 19: 5:30pm - 6:45pm

NETWORKING & HIDDEN JOB MARKET

Mon., June 10: 2:00pm - 3:00pm
Wed., June 27: 2:00pm - 3:00pm

TRAINING OPTIONS

Mon., June 10: 11:00am - 12:00pm
Thurs., June 20: 3:00pm - 4:00pm

ADDED LEARNING

DEVELOPING YOUR SOFT SKILLS

Mon., June 3: 11:00am - 12:00pm

ISSUES OF THE "OLDER WORKER"

Thurs., June 13: 3:00pm - 4:00pm

BEAT THE ONLINE APPLICATION

Wed., June 26: 11:00am - 12:00pm

BUILDING A LINKEDIN PROFILE

Wed., June 12: 11:00am - 12:00pm

TARGETED JOB SEARCH

Thurs., June 6: 2:00pm - 2:30pm



Thurs. June 13: 12:00-1:00PM

JOB CLUB MEETS EVERY TUESDAY: 5:30-6:45PM & THURSDAY: 10:00-11:30AM

Tri-Valley Career Center is a service of the Chabot-Las Positas Community College District. This WIOA Title I financially-assisted program or activity is an "Equal Opportunity Employer/Program." Auxiliary aids and services are available upon request to individuals with disabilities.

June 2019 Workshop Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
3	4	5	6	7
11:00-12:00 Developing Your Soft Skills	1:00-2:15 Welcome Orientation 3:00-4:15 Ace the Interview 5:30-6:45 Job Club	5:30-6:45 Dynamic Resumes & Cover Letters	10:00-11:30 Job Club 2:00-2:30 Targeted Job Search	Closed - Summer Schedule
10	11	12	13	14
11:00-12:00 Training Options 2:00-3:00 Networking & the Hidden Job Market	3:00-4:15 Career Exploration & Assessments 5:30-6:45 Job Club	11:00-12:00 Your LinkedIn Profile 5:30-6:45 Welcome Orientation	10:00-11:30 Job Club 12:00-1:00 Lunchtime Special "Elevator Speech" 3:00-4:00 Issues of the "Older Worker"	Closed - Summer Schedule
17	18	19	20	21
	1:00-2:15 Welcome Orientation 3:00-4:15 Dynamic Resumes & Cover Letters 5:30-6:45 Job Club	1:00-2:15 Ace the Interview 5:30-6:45 Career Exploration & Assessments	10:00-11:30 Job Club 3:00-4:00 Training Options	Closed - Summer Schedule
24	25	26	27	28
1:00-2:15 Welcome Orientation	5:30-6:45 Job Club	11:00-12:00 Beating the Online Applicant Systems 5:30-6:45 Ace the Interview	10:00-11:30 Job Club 2:00-3:00 Networking & the Hidden Job Market	Closed - Summer Schedule

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